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**ECCE Writing:
How can I plan and develop my ideas effectively?**

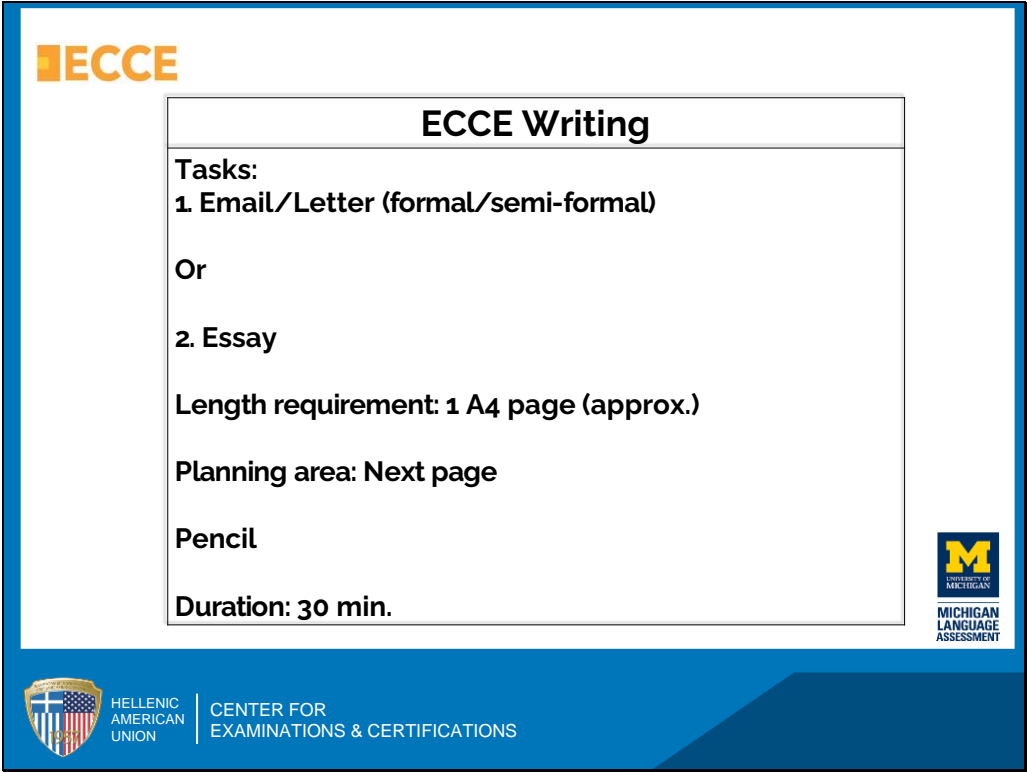


A presentation for students preparing for the ECCE Writing



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For the **email/letter** you will be asked to

Express an opinion

- offering advice, or
- suggesting solution(s) to a problem, or
- discussing advantages and disadvantages, or
- recommending someone (for something)



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For the **essay** you will be asked to

Express an opinion

- solving a problem, or
- discussing an issue, or
- discussing advantages and disadvantages



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General Writing tips (before the 30 minutes start counting)

- Listen carefully to the examiner's instructions
- If you have any questions about the procedure of the writing test ask the examiner



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**What steps should you follow in the
ECCE Writing Section?**
(Once the 30 minutes start counting)



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Step 1

Before you start writing

- Read both tasks (email/letter and essay) carefully and decide which one to write about
- Read again the task you have chosen and underline key words
- Make a brief plan / outline of your email or essay



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Writing prompt Example

Task 1: Email

A group of teachers at your school has noticed that students seem bored in class, so they want to try to make their classes more fun and interesting. They want to know what ideas students have about how to do this.

- Write an email to the teachers to explain your opinion. Give reasons to support your ideas.
- Start your email, "Dear Teachers."

Task 2: Essay

The best way to exercise is by playing a team sport such as basketball or football.

- Write an essay on whether you agree or disagree with the statement above.
- Include specific reasons and examples to support your opinion.



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This image shows a blank sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Step 2

During writing - Introduction

Write your introduction first making sure it includes:

- A clear connection to the topic (using your own words as much as possible)
- A thesis statement with your opinion and, if you wish, the main points you will use



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Introduction Example

Dear teachers,

Our school is sometimes a little bit boring for many students. This is because we do the same things all the time, and we do the lessons the same way every time. So many students decided to give you some ideas to make our school better. I think our ideas are very good, and I appreciate that you want to hear them.



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Step 3

During writing - Body paragraphs

Develop each body paragraph making sure they include:

- A topic sentence with the point you will develop in the paragraph
- A detailed explanation of that point
- Examples to illustrate the point you developed



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Body paragraphs Example

Our first idea is about how to do lessons. We think that reading books and doing exercises aren't very interesting, and we were thinking of doing some games that contain the most important information from the unit. Doing the lesson this way is very useful and smart because kids love playing games. If the games contain information from the unit, students will learn it better. One more idea for the lessons is, not to give many tests because children have to study more. This makes them more anxious, and they can't write as well as when they are relaxed. When we take tests, we often think that we haven't learned many things because we look only at the grades.

Another idea we had is to go on trips and see theatre plays based in history, ancient tragedy, and others. Like when we are studying Shakespeare, we could go see Romeo and Juliet at a famous theatre. This is a great way for us to visit and learn about new places as well as learn history and drama. These are important subjects that we would have fun learning about if we go on trips, and of course books are not as exciting as trips.

A final idea is that we would like to design our classroom. For example, we would like to paint the walls a different color so we feel more relaxed, and we want to place our desks wherever we want. If we could put them in a circle, it would make the classroom feel more welcome.



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Step 4

During writing - Conclusion

Write a conclusion making sure it includes:

- A restatement of your opinion
- Restatement of the main points you developed (without mentioning new information)



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Conclusion Example

In conclusion, we need to do fun things while we learn about new subjects, like play games or go to the theatre. We also need a better design for our classroom so it will be easier and more comfortable to learn. I think we can do these things, and they will make our school more interesting.

We hope you like our suggestions for our class! Thank you for taking the time to ask us how we could make our school better.

Thank you,



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After you have finished writing - Proofreading



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Any questions on ECCE Writing?



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Best of luck in your exams!



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